

# COMAL COUNTY EMERGENCY SERVICES DISTRICT NO. 2

ANNUAL FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2023

**abip**

CPAs | ADVISORS

CLIENT **FOCUSED.** RELATIONSHIP **DRIVEN.**



**COMAL COUNTY EMERGENCY SERVICES DISTRICT NO. 2**

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**December 31, 2023**

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INDEPENDENT AUDITOR'S REPORT

To the Board of Commissioners  
Comal County Emergency Services District No. 2  
Canyon Lake, Texas

**Opinions**

We have audited the accompanying financial statements of the governmental activities and the major fund of the Comal County Emergency Services District No. 2 (the District), as of and for the year ended December 31, 2023, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of the District, as of December 31, 2023, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

**Basis for Opinions**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

**Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

## **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

## **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated May 31, 2024 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

ABIP, PC

San Antonio, Texas  
May 31, 2024





## COMAL COUNTY EMERGENCY SERVICES DISTRICT NO. 2

### MANAGEMENT'S DISCUSSION AND ANALYSIS

December 31, 2023

As management of Comal County Emergency Services District No. 2 (the District), we offer readers of the financial statements this narrative overview and analysis of the financial activities and performance during the fiscal year ended December 31, 2023. We encourage readers to consider the information presented here as well as the District's financial statements, which follow this section.

#### FINANCIAL HIGHLIGHTS

- The District levied taxes of \$0.061626/\$100 of assessed valuation. For the governmental activities ad valorem tax revenue reported for the year was \$5,074,538. Other income includes medical revenue income of \$1,132,538 and interest income and other income for the year was \$401,662.
- At the end of the fiscal year, unassigned fund balance for the general fund was \$2,260,324. The unassigned fund balance increased by \$1,340,797 from the 2022 calendar year. The committed fund balance increased over the prior year by \$215,235 with a year end balance of \$4,415,506.
- As of December 31, 2023, the District's total net position was \$8,335,154, an increase of \$1,508,610 over the prior year.
- Current year expenses totaled \$4,823,132. Of this total, approximately \$4,691,610 was expended for health and human services, including depreciation expense of \$400,110 and the remaining \$131,522 was general government and interest expense.
- General fund revenues consisted of \$6,362,904 and exceeded total expenditures by \$1,577,235.

#### OVERVIEW OF THE FINANCIAL STATEMENTS

In accordance with GASB Statement No. 34 – *Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments*, the basic financial statements must include both government-wide and fund financial statements. Governments must also present a management's discussion and analysis, notes to the financial statements, and required supplementary information.

The District's annual financial report consists of a series of financial statements and accompanying notes, with the primary focus being on the District as a whole. The statement of net position and the statement of activities are government-wide financial statements that provide both short-term and long-term information about the District's overall financial status. The fund financial statements report the District's operations in more detail by providing information as to how services are financed in the short-term, as well as the remaining available resources for future spending. Additionally, the fund financial statements focus on major funds rather than fund types. The District has one major fund, which is the general fund. This fund accounts for property tax revenues which are collected monthly by the Comal County Tax Assessor on behalf of the District.

The District was formed in 1992 as a political subdivision of the State of Texas as an emergency services district under Health and Safety Code 776 to provide emergency medical services to the Canyon Lake area of Comal County. Effective June 17, 2011, Senate Bill repealed Chapter 776 of the Texas Health and Safety Code and converted all of the emergency services districts operating under Chapter 776 to districts operating under Chapter 775.

## GOVERNMENT-WIDE FINANCIAL STATEMENTS

**The Statement of Net Position and the Statement of Activities** – Emergency services operating activities are reported in these statements.

The statement of net position and the statement of activities present a view of the District's financial operations as a whole, reflect all financial transactions, and provide information helpful in determining whether the District's financial health or position has improved or deteriorated as a result of the current year's activities. Both of these statements are prepared using the full accrual basis of accounting similar to that used by most private-sector companies. The statement of net position includes all assets and liabilities, both short and long-term as well as deferred outflows and inflows of resources. The statement of activities reports all of the current year's revenues and expenses regardless of when cash is received or paid.

The two government-wide statements report the District's net position, which represents the difference between assets, deferred outflows of resources, liabilities, and deferred inflows of resources. Over time, the increases or decreases in the District's net position are an indicator of whether its financial health is improving or deteriorating.

Additionally, the District's financial operating results are determined by the difference between the revenues and expenses. To assess the overall financial health of the District, consideration should be given to additional non-financial factors such as changes in the District's tax base.

## FUND FINANCIAL STATEMENTS

The fund financial statements provide a detailed short-term view of the District's operations, focusing on its major fund, emergency service operations.

**Governmental Fund** - The accounting for the District's basic services are included in the governmental fund. The measurement focus and basis of accounting used for reporting continues to be the modified accrual basis which measures inflows and outflows of current financial resources and the remaining balances at year end that are available for spending. Furthermore, under this basis of accounting, changes in net spendable assets are normally recognized only to the extent that they are expected to have a near-term impact, while inflows are recognized only if they are available to liquidate liabilities of the current period. Similarly, future outflows are typically recognized only if they represent a depletion of current financial resources. The District's governmental fund is the general fund. The differences in the amounts reported between the fund statements and the government-wide statements are explained in the reconciliations provided on pages 12 and 14.

## NOTES TO THE FINANCIAL STATEMENTS

The notes provide disclosures and additional information that are essential to a full understanding of the financial information presented in the government-wide and fund financial statements. The notes to the financial statements are provided starting on page 15.

## REQUIRED SUPPLEMENTARY INFORMATION

In addition to the basic financial statements and accompanying notes, this report also provides certain required supplementary information as required by the Governmental Accounting Standards Board beginning on page 25.

## THE DISTRICT'S NET POSITION

At December 31, 2023 the District's net position is \$8,335,154. This is a \$1,508,610 increase over last year's net position of \$6,826,544.

### Comparative Condensed Statement of Net Position

	GOVERNMENTAL ACTIVITIES	
	2023	2022
ASSETS:		
Current assets	\$ 12,130,064	\$ 10,413,214
Capital assets, net	1,372,654	1,413,460
Total assets	13,502,718	11,826,674
LIABILITIES:		
Current liabilities	46,383	9,756
DEFERRED INFLOWS OF RESOURCES	5,078,001	4,990,374
NET POSITION:		
Net investment in capital assets	1,372,654	1,413,460
Unrestricted net position	6,962,500	5,413,084
Total net position	\$ 8,335,154	\$ 6,826,544

### Comparative Statement of Activities

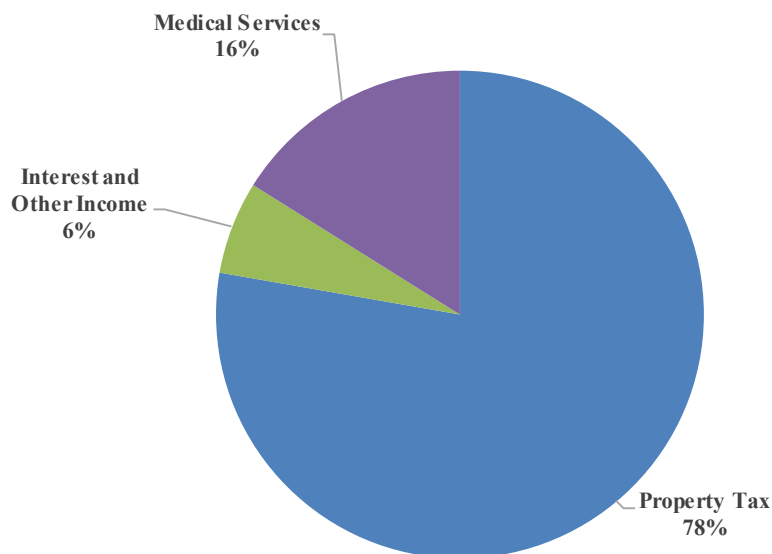
The District's total revenues were \$6,526,494 in 2023 of which 78% of the revenue came from ad valorem property taxes, 16% of revenue came from medical services and 6% from interest and other income.

The District has an executed interlocal service agreement with Comal County Emergency Services District No. 3 (ESD 3) to provide emergency services on behalf of the District within the boundaries of the District's service area. The contract was entered into on January 1, 2015 and amended effective January 1, 2020 for the period covering January 1, 2020 through 2024. Funds are distributed to ESD 3 on a monthly basis for personnel and related expense reimbursement. The District and ESD 3 review budget to actual revenues and expenses every six months, whereas ESD 3 may request modifications to the budget, but the District retains approval and denial rights. The details of the agreement are explained on page 22 in the notes to the financial statements. In November 2022, the District and ESD 3 entered into an interlocal agreement with Comal County Emergency Services District No. 6 (ESD 6) to service a portion of ESD 6's territory that abuts the boundary lines of the District and ESD 3 from Station 56 as if it were their own.

The following table summarizes the changes in the District’s net position from its activities for the years ended December 31:

	<u>GOVERNMENTAL ACTIVITIES</u>	
	<u>2023</u>	<u>2022</u>
REVENUES:		
General revenues	\$ 5,476,200	\$ 4,548,918
Charges for services	<u>1,050,294</u>	<u>1,157,100</u>
Total revenues	<u>6,526,494</u>	<u>5,706,018</u>
EXPENSES:		
General government	131,522	78,242
Health and human services	<u>4,691,610</u>	<u>4,041,810</u>
Total expenses	<u>4,823,132</u>	<u>4,120,052</u>
Change in net position	1,703,362	1,585,966
NET POSITION - BEGINNING OF YEAR	6,826,544	5,041,545
RESTATEMENT OF BEGINNING OF YEAR NET POSITION	<u>(194,752)</u>	<u>199,033</u>
NET POSITION - BEGINNING OF YEAR, RESTATED	<u>6,631,792</u>	<u>5,240,578</u>
NET POSITION - END OF YEAR	<u>\$ 8,335,154</u>	<u>\$ 6,826,544</u>

The following chart is a graphic representation of the District’s revenue for the year ended December 31, 2023.



## FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS

For the year ended December 31, 2023, the District's governmental funds reflect an unassigned fund balance of \$2,260,324. This year's increase in committed fund balance of \$215,235 is due to investment interest from the reserved fund.

Actual revenues were more than budgeted revenues by \$626,090, and actual expenditures were less than budgeted expenditures by \$559,402. Resources available were \$1,185,491 more than the final budgeted amount.

### CAPITAL ASSETS ADMINISTRATION

Net investments in capital assets, net of accumulated depreciation, was \$1,372,654 at December 31, 2023. Capital assets include land, buildings and improvements, equipment, and vehicles valued at \$3,467,703.

	GOVERNMENTAL ACTIVITIES	
	2023	2022
Land	\$ 11,950	\$ 11,950
Building and improvements	189,632	189,632
Vehicles	1,718,651	1,338,084
Equipment	<u>1,547,470</u>	<u>1,691,976</u>
Total capital assets	3,467,703	3,231,642
Accumulated depreciation	<u>(2,095,049)</u>	<u>(1,818,182)</u>
Capital assets, net	<u>\$ 1,372,654</u>	<u>\$ 1,413,460</u>

### LONG-TERM DEBT

The District has no debt.

### ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

The ad valorem property tax rate is \$0.059167 per \$100 property valuation which was a decrease from 2023 tax year of \$0.061626. The District expects increased revenues for the 2024 year due to an increase in certified property valuations and taxes related to new construction.

### CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our taxpayers, patrons and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the office at 830-907-2922, or at post office box 2140, Canyon Lake, Texas 78133.



## **BASIC FINANCIAL STATEMENTS**





**COMAL COUNTY EMERGENCY SERVICES DISTRICT NO. 2**

**STATEMENT OF NET POSITION – GOVERNMENTAL ACTIVITIES**

**December 31, 2023**

ASSETS:

Cash and cash equivalents	\$ 7,023,921
Property tax receivable	2,863,915
Patient receivables, net	52,890
Due from County	2,189,338
Capital assets (net of accumulated depreciation)	
Land	11,950
Buildings and improvements	43,810
Vehicles	761,965
Equipment	<u>554,929</u>
Total assets	<u>13,502,718</u>

LIABILITIES:

Accounts payable	46,383
Patient reimbursements	<u>43,180</u>
Total liabilities	<u>89,563</u>

DEFERRED INFLOWS OF RESOURCES:

Current year property taxes levied for the subsequent period	<u>5,078,001</u>
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NET POSITION:

Net investment in capital assets	1,372,654
Unrestricted	<u>6,962,500</u>
Total net position	<u>\$ 8,335,154</u>

The accompanying notes are an integral part of the financial statements.

**COMAL COUNTY EMERGENCY SERVICES DISTRICT NO. 2**

**STATEMENT OF ACTIVITIES – GOVERNMENTAL ACTIVITIES**

**For the year ended December 31, 2023**

<u>FUNCTIONS/PROGRAMS</u>	<u>EXPENSES</u>	<u>PROGRAM REVENUES</u>		<u>NET (EXPENSE)</u>
		<u>CHARGES FOR SERVICES</u>	<u>OPERATING GRANTS AND CONTRIBUTIONS</u>	<u>REVENUE AND CHANGE IN NET POSITION</u>
				<u>GOVERNMENTAL ACTIVITIES</u>
Primary government				
Governmental activities:				
Public safety	\$ 4,691,610	\$ 1,050,294	\$ -	\$ (3,641,316)
General government	<u>131,522</u>	<u>-</u>	<u>-</u>	<u>(131,522)</u>
Total governmental activities	<u>\$ 4,823,132</u>	<u>\$ 1,050,294</u>	<u>\$ -</u>	<u>(3,772,838)</u>
General revenues				
Taxes:				
Property taxes				5,074,538
Interest income				395,697
Loss on disposal of asset				<u>5,965</u>
Total general revenues and transfers				5,476,200
Change in net position				<u>1,703,362</u>
Net position at beginning of year				6,826,544
Restatement of net position - beginning of year				<u>(194,752)</u>
Net position - beginning of year as restated				<u>6,631,792</u>
Net position at end of year				<u>\$ 8,335,154</u>

The accompanying notes are an integral part of the financial statements.

**COMAL COUNTY EMERGENCY SERVICES DISTRICT NO. 2**

**BALANCE SHEET - GOVERNMENTAL FUNDS**

**December 31, 2023**

	<u>General Fund</u>
ASSETS:	
Cash and cash equivalents	\$ 7,023,921
Property taxes receivable	2,863,915
Patient receivables, net	52,890
Due from County	<u>2,189,338</u>
Total assets	<u>\$ 12,130,064</u>
LIABILITIES:	
Accounts payable	\$ 46,383
Patient reimbursements	<u>43,180</u>
Total liabilities	<u>89,563</u>
DEFERRED INFLOWS OF RESOURCES:	
Unpaid property taxes	2,863,915
Property taxes collected on levy for next years budget	2,447,866
Unpaid patient receivables	<u>52,890</u>
Total deferred inflows of resources	<u>5,364,671</u>
FUND BALANCE	
Committed	4,415,506
Unassigned	<u>2,260,324</u>
Total fund balance	<u>6,675,830</u>
 Total liabilities, deferred inflows of resources, and fund balance	  <u>\$ 12,130,064</u>

The accompanying notes are an integral part of the financial statements.

**COMAL COUNTY EMERGENCY SERVICES DISTRICT NO. 2**

**RECONCILIATION OF THE BALANCE SHEET - GOVERNMENTAL FUNDS  
TO THE STATEMENT OF NET POSITION – GOVERNMENTAL ACTIVITIES**

**December 31, 2023**

TOTAL FUND BALANCES - GOVERNMENTAL FUNDS	\$ 6,675,830
Amounts reported for governmental activities in the statement of net position are different because:	
Capital assets used in governmental activities are not spendable current financial resources and, therefore, are not reported in the balance sheet of governmental funds.	1,372,654
Other assets unavailable to pay for current period expenditures are deferred in the funds.	52,890
Property taxes receivable unavailable to pay for current period expenditures are deferred in the funds.	<u>233,780</u>
TOTAL NET POSITION - GOVERNMENTAL ACTIVITIES	<u><u>\$ 8,335,154</u></u>

The accompanying notes are an integral part of the financial statements.

**COMAL COUNTY EMERGENCY SERVICES DISTRICT NO. 2**

**STATEMENT OF REVENUES, EXPENDITURES, AND  
CHANGES IN FUND BALANCES – GOVERNMENTAL FUNDS**

**For the year ended December 31, 2023**

	<u>General Fund</u>
REVENUES:	
Property tax revenue	\$ 5,134,042
Interest income	395,697
Patient fees	823,857
Gain on sale of asset	9,308
Total revenues	<u>6,362,904</u>
EXPENDITURES:	
General government	131,522
Health and human services	4,291,502
Capital outlay	362,645
Total expenditures	<u>4,785,669</u>
Excess of revenues over expenditures	<u>1,577,235</u>
FUND BALANCE - BEGINNING OF YEAR	5,119,798
RESTATEMENT OF FUND BALANCE	<u>(21,203)</u>
FUND BALANCE - AS RESTATED	<u>5,098,595</u>
FUND BALANCE - END OF YEAR	<u>\$ 6,675,830</u>

The accompanying notes are an integral part of the financial statements.

**COMAL COUNTY EMERGENCY SERVICES DISTRICT NO. 2**

**RECONCILIATION OF CHANGE IN NET POSITION – GOVERNMENTAL ACTIVITIES  
AND CHANGE IN FUND BALANCES – GOVERNMENTAL FUNDS**

**For the year ended December 31, 2023**

NET CHANGE IN FUND BALANCES \$ 1,577,235

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays exceeded depreciation expense in the period.

Expenditures for capital assets	\$ 362,645	
Gain on sale of asset	(3,343)	
Current year's depreciation	<u>(400,110)</u>	(40,808)

Change in patient revenue 226,439

Delinquent property tax revenues are deferred in the fund. This is the change in these amounts this year. (59,504)

CHANGE IN NET POSITION OF GOVERNMENTAL ACTIVITIES \$ 1,703,362

The accompanying notes are an integral part of the financial statements.

## COMAL COUNTY EMERGENCY SERVICES DISTRICT NO. 2

### NOTES TO THE FINANCIAL STATEMENTS

December 31, 2023

#### (1) Summary of significant accounting policies

The financial statements of Comal County Emergency Services District No. 2 (the District) have been prepared in conformity with generally accepted accounting principles applicable to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

#### Reporting entity

The District is responsible for emergency medical services in the Canyon Lake and northeastern areas of Comal County, Texas. The Board of Commissioners (Board), a five-member group, has governance responsibilities over all activities related to emergency service operations within the jurisdiction of the District. The Board is appointed by the County of Comal, Texas and has the exclusive power and duty to govern. The District receives funding from local government sources and must comply with the requirements of those funding sources.

The District has no employees. The governing Board is responsible for managing the day-to-day financial and operational functions of the District. The District has an interlocal agreement with Comal County Emergency Services District No. 3 to provide all emergency services within its jurisdiction.

For financial reporting purposes, based on standards established by GASB Statement No. 61, *The Financial Reporting Entity* Omnibus – An Amendment of GASB Statements No. 14 and No. 34, these financial statements should present the District and its component units. The District does not have any component units.

#### Basis of presentation, basis of accounting

##### Basis of presentation

*Government-wide statements:* The statement of net position and the statement of activities include the financial activities of the overall government. Governmental activities generally are financed through property tax and sales tax revenue, which is all recorded as general revenue.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment.

*Program revenue* includes 1) fees, fines and charges paid for goods and services offered by the programs such as patient fees and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including property tax and interest income are presented as *general revenues*.

*Fund financial statements:* The fund financial statements provide information about the District's major governmental funds:

General fund - This is the District's operating fund. It accounts for all financial resources of the District.

## COMAL COUNTY EMERGENCY SERVICES DISTRICT NO. 2

### NOTES TO THE FINANCIAL STATEMENTS

December 31, 2023

#### (1) Summary of significant accounting policies (continued)

##### Basis of presentation, basis of accounting (continued)

Measurement focus, basis of accounting and financial statement preparation

*Government-wide financial statements:* These financial statements are reported using the *economic resources measurement focus*. The government-wide statements are reported using *the accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of the timing of related cash flow.

Non-exchange transactions, in which the District gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, sales taxes, grants and contributions. Revenue from grants and contributions is recognized in the fiscal year in which all eligibility requirements have been satisfied.

*Governmental fund financial statements:* Governmental funds are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Under this method, revenues are recognized when measurable and available. The District considers all revenues reported in the governmental funds to be available when they are collectible within the current period or soon thereafter to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred. General capital asset acquisitions are reported as expenditures in governmental funds.

##### Cash and cash equivalents

The District considers cash and cash equivalents to be cash in demand accounts, certificates of deposit, savings accounts, funds invested in the Texas Local Government Investment Pool, and other investments with an original maturity of three (3) months or less.

##### Receivable and payable balances

The District believes that sufficient detail of receivable and payable balances is provided in the financial statements to avoid the obscuring of significant components by aggregation. Therefore, no disclosure is provided which disaggregates those balances. There are no significant receivables which are not scheduled for collection within one year of year end.

##### Capital assets

Capital assets, which include land, buildings and equipment are reported in the applicable governmental activities column in the government-wide financial statements. Capital assets such as equipment are defined as assets with a cost of \$1,000 or more. Capital assets are recorded at historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend the lives are not capitalized.

Capital assets are depreciated using the straight-line method over the following estimated useful lives: equipment, 3-10 years, vehicles, 7 years, and buildings, 39 years.



## COMAL COUNTY EMERGENCY SERVICES DISTRICT NO. 2

### NOTES TO THE FINANCIAL STATEMENTS

December 31, 2023

#### (1) Summary of significant accounting policies (continued)

##### Basis of presentation, basis of accounting (continued)

###### Deferred inflows of resources

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time. The District has only one type of item, which arises only under a modified accrual basis of accounting, that qualifies for reporting in this category. Accordingly, the item, unavailable revenue, is reported only in the governmental funds balance sheets. The governmental funds report unavailable revenues from property taxes. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available.

###### Management's use of estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires the District to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results may differ from those estimates.

###### Property taxes

Property taxes are levied by October 1 on the assessed value listed as of the prior January 1 for all real and business personal property in conformity with Subtitle E, Texas Property Tax Code. Taxes are due on receipt of the tax bill and are delinquent if not paid before February 1 of the year following the year in which imposed. On January 1 of each year, a tax lien attaches to the property to secure the payment of all taxes, penalties, and interest ultimately imposed. Although the District's 2023 ad valorem tax is levied on October 1, 2023, it is the District's policy to recognize revenues from the October 1 tax levy in the calendar year when the proceeds of this levy are budgeted and made available for the District's operations. The collections on the October 1, 2023 levy is considered unearned until the subsequent calendar year. The remaining receivable on unpaid levies are reported as deferred inflows of resources at year end. No allowance for doubtful accounts is considered necessary at this time.

###### New accounting policy

As of January 1, 2023, the District implemented GASB Statement No. 96, *Subscription-Based Information Technology Arrangements* (SBITA). This statement (1) defines a SBITA; (2) establishes that a SBITA results in a right-to-use subscription asset (an intangible asset) and a corresponding subscription liability; (3) provides capitalization criteria for outlays other than subscription payments, including implementation costs of a SBITA; and (4) requires note disclosures regarding a SBITA. The District did not have any such agreements during the fiscal year that were covered under the new accounting policy.

## COMAL COUNTY EMERGENCY SERVICES DISTRICT NO. 2

### NOTES TO THE FINANCIAL STATEMENTS

December 31, 2023

#### (2) Deposits and investments

##### Cash deposits and cash equivalents

At December 31, 2023, the carrying amount of the District's deposits (cash and interest-bearing savings accounts included in cash and cash equivalents) was \$451,252 and the bank balance was \$466,216. The bank balance exceeded Federal Deposit Insurance Corporation (FDIC) coverage by \$216,216.

##### Custodial credit risk

Deposits are exposed to custodial credit risk if they are not covered by depository insurance and the deposits are uncollateralized, collateralized with securities held by the pledging financial institution, or collateralized with securities held by the pledging financial institution's trust department or agent but not in the District's name. During the year any of the District's deposits greater than FDIC insurance were not covered by pledged securities and are exposed to credit risk.

For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the District will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. State law requires settlement of all transactions, except investment pool funds and mutual funds, on a delivery versus payment basis. The District's investment policy requires that securities be registered in the name of the District. All safekeeping receipts for investment instruments are held in accounts in the District's name, and all securities are registered in the name of the District.

At year end and per District policy all funds were in the District's name and collateralized with securities that maintain a continuous rating of no lower than AAA or AAA-m or an equivalent rating by at least one nationally recognized rating service. The District was not exposed to custodial credit risk for its investments.

##### Interest rate risk

The District manages its interest rate risk by using TexPool, but by policy, other investments purchased may not have a maturity longer than one year from date of purchase.

##### Concentration of credit risk

The District diversifies its investments in terms of investment instruments, maturity scheduling, and financial institutions to reduce risk of loss resulting from over concentration of assets in a specific class of investments, specific maturity or in a single issuer. Investments issued or explicitly guaranteed by the U.S. government and investments in mutual funds, external investment pools, and other pooled investments are excluded from this requirement. At year end, the District was not exposed to concentration of credit risk.

##### Credit risk

The District's policy to manage credit risk is to invest in U.S. Treasury or agency instruments, public funds investment pools, certificates of deposits, and money market accounts. The District is not exposed to credit risk.

The District is required by Government Code Chapter 2256, The Public Funds Investment Act, to adopt by rule, order, ordinance, or resolution, as appropriate, a written investment policy regarding the investment of its funds and funds under its control.

## COMAL COUNTY EMERGENCY SERVICES DISTRICT NO. 2

### NOTES TO THE FINANCIAL STATEMENTS

December 31, 2023

#### (2) Deposits and investments (continued)

##### Credit risk (continued)

That policy must be written; primarily emphasize safety of principal and liquidity; address investment diversification, yield, and maturity and the quality and capability of investment management; and include a list of the types of authorized investments in which the investing entity's funds may be invested; and the maximum allowable stated maturity of any individual investment owned by the entity.

The Public Funds Investment Act (the Act) requires an annual audit of investment practices. Audit procedures in this area, conducted as a part of the audit of the basic financial statements, disclosed that in the areas of investment practices, management reports, and establishment of appropriate policies, the District adhered to the requirements of the Act. Additionally, investment practices of the District were in accordance with local policies. The Act determines the types of investments which are allowable for the District. These include, with certain restrictions, (1) obligations of the U.S. Treasury, certain U.S. agencies, and the State of Texas, (2) certificates of deposit, (3) certain municipal securities, (4) money market savings accounts, (5) repurchase agreements, (6) bankers acceptances, (7) mutual funds, (8) investment pools, (9) guaranteed investment contracts, and (10) common trust funds.

##### Fair value measurement

The District categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; level 2 inputs are significant other observable inputs; level 3 inputs are significant unobservable inputs.

Texas Local Government Investment Pool (TexPool) is a public funds investment pool and is rated as AAA by Standard & Poors. Under the TexPool participation agreement, administration and investment services to TexPool are provided by Federated Investors, Inc. through an agreement with the State of Texas Comptroller of Public Accounts. The State of Texas Comptroller of Public Accounts is the sole officer, director, and shareholder of the Texas Treasury Safekeeping Trust Company authorized to operate TexPool.

TexPool uses amortized cost to value portfolio assets and follows the criteria for GASB Statement No. 79 for use of amortized cost. Those investments do not place any limitations or restrictions, such as notice periods or maximum transaction amounts, on withdrawals.

**COMAL COUNTY EMERGENCY SERVICES DISTRICT NO. 2**

**NOTES TO THE FINANCIAL STATEMENTS**

**December 31, 2023**

(2) Deposits and investments (continued)

A breakdown of the District's cash, cash equivalents, and investments at December 31, 2023 is shown below:

	<u>CARRYING AMOUNT</u>	<u>LEVEL 1</u>	<u>AMORTIZED COST</u>	<u>DAYS TO MATURITY</u>
Included in cash and cash equivalents:				
Checking accounts	\$ 451,252	\$ 451,252	\$ -	n/a
Included in investments:				
TexPool	<u>6,572,669</u>	<u>-</u>	<u>6,572,669</u>	39
Total cash and investments	<u>\$ 7,023,921</u>	<u>\$ 451,252</u>	<u>\$ 6,572,669</u>	
Weighted average maturity				39

(3) Capital assets

Capital asset activity for the year ended December 31, 2023, was as follows:

	<u>BEGINNING BALANCE</u>	<u>RECLASS AND ADDITIONS</u>	<u>RECLASS AND DISPOSALS</u>	<u>ENDING BALANCE</u>
Capital assets, not being depreciated:				
Land	\$ 11,950	\$ -	\$ -	\$ 11,950
Capital assets, being depreciated:				
Buildings and improvements	189,632	-	-	189,632
Vehicles	1,691,976	134,850	(108,175)	1,718,651
Equipment	<u>1,338,084</u>	<u>227,795</u>	<u>(18,409)</u>	<u>1,547,470</u>
Total capital assets, being depreciated	<u>3,219,692</u>	<u>362,645</u>	<u>(126,584)</u>	<u>3,455,753</u>
Less accumulated depreciation:				
Buildings and improvements	(141,198)	(4,624)	-	(145,822)
Equipment	(834,516)	(173,093)	15,068	(992,541)
Vehicles	<u>(842,468)</u>	<u>(222,393)</u>	<u>108,175</u>	<u>(956,686)</u>
Total accumulated depreciation	<u>(1,818,182)</u>	<u>(400,110)</u>	<u>123,243</u>	<u>(2,095,049)</u>
Total capital assets, being depreciated - net	<u>1,401,510</u>	<u>(37,465)</u>	<u>(3,341)</u>	<u>1,360,704</u>
Total capital assets - net	<u>\$ 1,413,460</u>	<u>\$ (37,465)</u>	<u>\$ (3,341)</u>	<u>\$ 1,372,654</u>

Depreciation expense in the amount of \$400,110 was charged to health and human services expenditures.

## COMAL COUNTY EMERGENCY SERVICES DISTRICT NO. 2

### NOTES TO THE FINANCIAL STATEMENTS

December 31, 2023

#### (4) Patient receivable

Patient receivable balances at December 31, 2023 were \$370,130 and had an allowance for doubtful accounts of \$317,240.

#### (5) Net position and fund balance

The government-wide financial statements, the difference between the District's total assets and total liabilities represent a net position. Net position is presented in two components – capital assets, and unrestricted. Unrestricted net position represents the net assets available for future operations. The District has no restricted assets at year ended December 31, 2023.

GASB Statement No. 54 (GASB 54) *Fund Balance Reporting and Governmental Fund Type Definitions* provides guidance to enhance the usefulness of fund balance information by providing clearer classifications that can be more consistently applied by clarifying existing fund type definitions. GASB 54 establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed upon the use of the resources reported in the funds.

In the governmental fund financial statements, fund balance is classified as follows:

- Nonspendable – these funds are not available for expenditures based on legal or contractual requirements. An example might be inventories or prepaid expenditures.
- Restricted – these funds are governed by externally enforceable restrictions.
- Committed – fund balances in this category are limited by the government's highest level of decision making (in this case the Board). Any changes of this designation must be done in the same manner that it was implemented. For example, if funds are committed by resolution, the commitment could only be released with another resolution.
- Assigned – for funds to be assigned, there must be an intended use which can be established by the Board or an official delegated by the Board, such as an administrator or finance director. For example, during the budget process, the Board decided to use some existing fund balance to support activities in the upcoming year.
- Unassigned – this classification is the default for all funds that do not fit into the other categories.

Restricted amounts are considered to have been spent when an expenditure is incurred for purposes for which both restricted and unrestricted fund balances are available. The District's policy is to apply expenditures against non-spendable fund balance, restricted fund balance, committed fund balance, assigned fund balance, and unassigned fund balance at the end of the fiscal year.

## COMAL COUNTY EMERGENCY SERVICES DISTRICT NO. 2

### NOTES TO THE FINANCIAL STATEMENTS

December 31, 2023

#### (6) Related party transactions

The District has an interlocal service agreement with Comal County Emergency Services District No. 3 (ESD 3) to provide emergency response services for the District. Payments to the ESD 3 are included in health and human services expenditures. The District paid \$4,015,270 to ESD 3 for the year ended December 31, 2023.

According to the terms of this agreement, all medical billings revenue for EMS services collected by, or on behalf of, either District shall be paid to Comal County Emergency Services District No. 2. Patient revenues for the year ended December 31, 2023 were \$823,857.

The District and ESD 3 entered into an interlocal agreement with Comal County Emergency Services District No. 6 (ESD 6) in November 2021 to service the shared boundary line with EMS from Station 56 to better service the ESD 6 shared territory.

#### (7) Risk management

The District is exposed to various risks of loss related to torts, theft, damage or destruction of assets, errors and omissions, injuries to employees, and natural disasters. During fiscal year 2023, the District obtained general liability coverage through a commercial insurer. The District continues to carry commercial insurance for other risks of loss. There were no significant reductions in commercial insurance coverage in the past fiscal year and settled claims resulting from these risks have not exceeded coverage in any of the past three fiscal years.

#### (8) Restatement of net position and fund balance

During the year, the District identified a misstatement with patient receivables and patient reimbursements for over payment on patient accounts for the year ended December 31, 2022. The result was a decrease to beginning net position of \$173,549 for patient receivables and a decrease of \$21,203 for patient reimbursements. The result was an overall decrease to beginning net position of \$194,752. The beginning general fund fund balance decreased by \$21,203.

#### (9) Evaluation of subsequent events

The District has evaluated subsequent events through May 31, 2024, the date which the financial statements were available to be issued. There are no subsequent events to be reported.

**REQUIRED SUPPLEMENTARY INFORMATION**





**COMAL COUNTY EMERGENCY SERVICES DISTRICT NO. 2**

**SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
BUDGET AND ACTUAL ON A GAAP BASIS – GENERAL FUND**

**For the year ended December 31, 2023**

	<u>BUDGETED AMOUNTS ORIGINAL</u>	<u>BUDGETED AMOUNTS FINAL</u>	<u>GAAP BASIS ACTUAL AMOUNTS</u>	<u>VARIANCE WITH FINAL BUDGET</u>
REVENUES:				
Property tax revenue	\$ 4,344,077	\$ 4,344,077	\$ 5,134,042	\$ 789,965
Patient fees	908,199	908,199	823,857	(84,342)
Interest income	3,500	3,500	395,697	392,197
Other	<u>481,038</u>	<u>481,038</u>	<u>9,308</u>	<u>(471,730)</u>
Total revenues	<u>5,736,814</u>	<u>5,736,814</u>	<u>6,362,904</u>	<u>626,090</u>
EXPENDITURES:				
Capital outlay	862,250	862,250	362,645	499,605
General government	72,886	72,886	131,522	(58,636)
Health and human services	<u>4,409,934</u>	<u>4,409,934</u>	<u>4,291,502</u>	<u>118,432</u>
Total expenditures	<u>5,345,070</u>	<u>5,345,070</u>	<u>4,785,669</u>	<u>559,401</u>
Excess of revenues over expenditures	391,744	391,744	1,577,235	1,185,491
FUND BALANCES - BEGINNING OF YEAR	<u>5,119,798</u>	<u>5,119,798</u>	<u>5,119,798</u>	<u>-</u>
RESTATEMENT	<u>(21,203)</u>	<u>(21,203)</u>	<u>(21,203)</u>	<u>(21,203)</u>
FUND BALANCES - END OF YEAR	<u>\$ 5,111,542</u>	<u>\$ 5,111,542</u>	<u>\$ 6,675,830</u>	<u>\$ 1,185,491</u>



## **OTHER INFORMATION**



INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Commissioners  
Comal County Emergency Services District No. 2  
Canyon Lake, Texas

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the governmental activities and the major fund of the Comal County Emergency Services District No. 2 (the District), as of and for the year ended December 31, 2023, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated May 31, 2024.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We identified certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs as items 2023-1 and 2023-2 that we consider to be material weaknesses.

### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### District's Response to Findings

*Government Auditing Standards* requires the auditor to perform limited procedures on the District's response to the findings identified in our audit and described in the accompanying schedule of findings and responses. The District's response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of the audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

ABIP, PC

San Antonio, Texas  
May 31, 2024

**COMAL COUNTY EMERGENCY SERVICES DISTRICT NO. 2**

**SCHEDULE OF FINDINGS AND RESPONSES**

**For the year ended December 31, 2023**

A. Summary of Auditor’s Results

1. Financial Statements

Type of Auditor’s Report Issued:	Unmodified	
Internal Control Over Financial Reporting:		
Material Weakness(es) Identified?	<u>  X  </u> Yes	<u>      </u> No
Significant Deficiency(ies) Identified that are not Considered to be Material Weaknesses?	<u>      </u> Yes	<u>  X  </u> None Reported
Noncompliance Material to Financial Statements Noted?	<u>      </u> Yes	<u>  X  </u> No

B. Financial Statement Findings

2023-1 Patient Revenue and Receivables

Type of Finding: Material Weakness

*Condition:* The District did not reconcile and record patient receivables as of December 31, 2023.

*Criteria:* The District should monitor patient billings and determine how much is outstanding at the end of the fiscal year and record the receivable in accordance with generally accepted accounting principles (GAAP).

*Cause:* The District only records the cash receipts forwarded to them by the third-party billing and collector vendor. We noted during the audit that the District did not obtain and maintain reports from the vendor that could be used to record the patient receivable on an accrual basis.

*Effect:* The District did not adjust the patient receivables and allowance for doubtful collections to actual and required an audit adjustment to properly state their financials in accordance with GAAP.

*Recommendation:*  
We recommend the District record patient receivables in accordance with GAAP.

*Management’s Response:*  
The District will begin obtaining the proper reports from the third-party billing and collector to determine the patient receivable at fiscal year end and record the adjustment to the financial statements for the receivable and allowance for doubtful accounts prior to the auditor performing the audit.

*Responsible Person:*  
Board Treasurer

**COMAL COUNTY EMERGENCY SERVICES DISTRICT NO. 2**

**SCHEDULE OF FINDINGS AND RESPONSES**

**For the year ended December 31, 2023**

**B. Financial Statement Findings (continued)**

2023-2 Capital Assets

Type of Finding: Material Weakness

*Condition:* The District did not properly maintain their capital asset listings at December 31, 2023 in order to identify all changes that occurred from the prior year to the current year.

*Criteria:* The District should maintain a capital asset listing by category of all the assets held at year end that agrees to the financial statements. Also, the changes from the prior year listing to the current year listing should be identified, quantified, and agreed to activity reported in the current year financial statements.

*Cause:* The District did not appear to have a proper system of reporting changes such as additions and disposals of capital assets to the capital asset listing. The District did not maintain a report that agreed to the prior year audit. It appears the District has relied on the external auditor to maintain the capital asset listing.

*Effect:* The District did not maintain a proper listing of capital assets that agrees to the financial statements.

*Recommendation:*

We recommend the District improve the processes for recording and maintaining a capital asset listing so the balances agree to the financial statements and activity occurring during the fiscal year agrees to changes in the financial statements.

*Management's Response:*

The District will begin maintaining a capital asset listing that agrees to the financial statements and adjust according to changes made during the fiscal year.

*Responsible Person:*

Board Treasurer